

**Project Status Report**



**Project Name: SAO Document Library Management System**

**Department: Student Organization Office**

**Focus Area:** Manila, Philippines

**Product/Process: Document Library Management System**



**Prepared By:**

|  |  |
| --- | --- |
| **Document Owner(s)** | **Project/Organization Role** |
| John Kenneth Ferrer | Project Manager |
| Chamber Jose | Project Developer |
| Rempson Dulitin | Project Developer |

**Project Status Report Version Control**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date** | **Author** | **Change Description** |
| 1.7 | 08/04/2016 | John Kenneth Ferrer  Chamber Jose | Database Event Calendar Project Documentation |
| 1.7 | 08/04/2016 | Rempson Dulitin | Sign-up and Forgot password |
| 1.7 | 08/30/2016 | John Kenneth Ferrer  Chamber Jose  Rempson Dulitin | Github Project Application |

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# PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager.



# PROJECT STATUS REPORT TEMPLATE

## Project Status Report Details

As we apply the process on different UML diagrams. We showed how the system will work and to able to do some of the UML diagram we set an appointment to know how long does the document take in to process. We revised the project diagrams; event table, activity diagrams and ERD.

## Project Status Report Template

|  |  |  |
| --- | --- | --- |
| Project Name | | |
| Prepared By:  John Kenneth Ferrer | Date:  August 22, 2016 | Reporting Period:  August 15, 2016 to August 22, 2016 |
| Project Overall Status:  The project functionality is created but there’s problem on the database which is implementing the foreign keys. The event calendar is working well but there’s some problem in compiling on cobalt. | | |
| Project Summary:  The project functionality is not complete yet. But some of the function is working well. We are now adding some UI design for our system. The database is being solve to able to inherit the foreign keys. | | |
| **Milestone Deliverables performance reporting over last period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 1 | | | | | * Database * Event Calendar * Project Documentation | 08/19/2016 | 80% | Ahead of Schedule | | * Sign-up and Forgot password | 08/18/2016 | 50% | Behind Schedule | | * Github Project Application | 08/19/2016 | 90% | On Schedule | | | |
| **Project impact of milestone success or failure for project remainder**   |  |  | | --- | --- | | Implementing foreign keys on database | We need to make sure that our database is working well because if there’s something wrong it would make our system fail. | | | |
| **Project** **Budget/Financial Status**   |  |  |  |  | | --- | --- | --- | --- | | **Budget Item** | **Planned Budget** | **Actual Cost** | **Variance/Explanation** | | N/A | N/A | N/A | N/A | | N/A | N/A | N/A | N/A | | | |
| **Project Risk Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Risk and Description** | **Risk Chance** | **Risk Impact** | **Risk Priority** | **Change from Last Review** | | Creating Database | Medium | High | High |  | | | |
| **Project Issue Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Issue and Description** | **Project Impact** | **Target Due Date** | **Issue Status** | **Issue Resolution** | | Implementing foreign keys on database | High | 08/19/2016 | Open | Must create other table for the foreign keys | | | |
| **Project Recommendations**   |  | | --- | | We must need to ensure the database and while the database is being solve. We should start improve the UI of the system. | | | |
| **Objectives for Next Project Status Review**   |  | | --- | | We should compile all the functionality to the system. | | | |
| **Related Project Information**   |  | | --- | | * N/A | | | |



# PROJECT STATUS REPORT APPROVALS

**Prepared by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Kenneth H. Ferrer

**Project Manager**

**Approved by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mr. Jacob Catayoc

**Project Advisor**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ms. Roselle Wednesday L. Gardon

**Project Consultant**

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Mr. JV Roig

**Project Consultant**



# APPENDICES

## Document Guidelines

## Project Status Report Sections Omitted

